

Job Description

Direct Support Professional

(a.k.a. Direct Care Staff) [Title 17, Section 56038]:

Qualifications:

- Minimum of six months prior experience providing direct supervision and special services to persons with developmental disabilities or Within six months of employment the employee will complete at least 12 additional hours of continuing education
- Must be eighteen (18) years of age
- Must have a high school degree or equivalent (i.e. GED)
- Must possess a valid California driver's license
- Must have and maintain first aid certification & CPR
- Required Health Screening that includes the TB Clearance.
- Must have clear criminal history (fingerprint screening performed with Dept. of Justice).

Responsibilities:

- Support & train individuals according to their individual needs in all areas of personal development
- Promote the development of individual self-esteem & problem solving abilities by promoting self-advocacy
- Support & train individuals in communication skill development
- Intervene in crisis situations by assessing the emergency, prioritizing the needs of the individual & acting in a way that respects the dignity of the individual
- Provide training to the individual according to the IPP/ISP; implement behavioral plans as written
- Provide transportation & supervision to individuals as necessary in the community
- Assist consumers in preparing meals
- Distribute medications, assist consumers in self-medication, chart/log medication management
- Assist with daily housekeeping
- Maintain client records, including daily data collection, TLogs and personal program
- Participate in all company communication platforms including, GroupMe, When I Work etc..
- Promote consumer relationships and healthy lifestyles
- Train individuals to use available community resources to meet their interests & needs
- Maintain consumer's financial records and assist in safeguarding and budgeting funds
- Provide ongoing communication regarding individual progress to family members, Regional Center, day programs, etc.

Continuing Education Requirements:

- Must be capable of completing a minimum of twelve (12) hours of continuing education within each twelve (12) month period of employment
- Must be capable of completing the DSP I, a 35-hour competency-based training, or pass the challenge test, within the first year of employment, AND complete the DSP II segment within two years of employment.
- Must be able to attend, and complete, a reasonable number of additional on-the-job trainings and/or meetings

Signature

Date